

**Minutes**  
**Herring River Restoration Committee (HRRC)**  
**Cape Cod National Seashore Headquarters**  
**Wellfleet, MA**  
**July 21, 2015**  
**9:30 am-5:00 pm**

**Members Present:** Tim Smith, Steve Spear, Steve Block, Hunt Durey, Hillary Greenberg, Charleen Greenhalgh, Eric Derleth

**Others Present:** Margo Fenn, Martha Rheinhardt, Don Palladino, Pat Field (by phone)

**Administration/Coordination:**

**Communications and Coordination with Friends of Herring River (FHR):** Don Palladino noted that FHR was preparing the final invoices for the FY15 DER grants. Palladino also reported that FHR has received numerous applications for the Executive Director position. FHR and the HRRC search committee will review and evaluate the candidates.

**Approval of Minutes:** The Committee voted to approve the Minutes of the June 18, 2015 HRRC meeting.

**Meeting Schedule:** The Committee agreed on the following schedule for upcoming meetings:

August 13, 2015      HRRC regular meeting  
September 17, 2015   HRRC regular meeting

**Discussion & Updates:**

**LLP Facilitation:** The Committee conferred with Consensus Building Institute (CBI) facilitator Patrick Field by phone to follow up on the June 17, 2015 facilitation session with the Chequessett Yacht and Country Club (CYCC). Pat Field noted that CYCC representatives are interested in learning more about how their property would be affected by Alternative C, as described in the Environmental Impact Statement/Report (EIS/EIR) for the Restoration Project. CYCC requested copies of pertinent hydrologic studies that the National Park Service (NPS) has produced. Tim Smith provided CYCC with links to the requested reports concerning the hydrology of the Herring River.

The Committee discussed the hydrologic studies and agreed that it would be helpful to have a meeting with the Project's modeling consultant and other technical experts from the Cape Cod Commission (CCC) and the U.S. Geological Survey (USGS), and CYCC representatives, perhaps in September.

*Margo Fenn will check with Tom Cambareri of the CCC regarding a possible September meeting on Mill Creek hydrology issues. Tim Smith will check with Kirk Bosma of the Woods Hole Group (WHG) about attending such a meeting.*

**Final Environmental Impact Statement/Report (FEIS/EIR):** Tim Smith reported that he had compiled the comments received on the internal draft FEIS/EIR, and reviewed the comments with the Environmental Quality Division (EQD) of the National Park Service (NPS) and the Project Consultant, the Louis Berger Group (LBG). LBG will be incorporating changes into the document to address the comments received.

**Review of Deliverables for FY 2015:** All the DER grant deliverables were posted to the Project's Google Drive site by the June 30, 2015 deadline. The Committee discussed the process for reviewing the reports and plans submitted.

HRRC Project leads for each grant task agreed to review the submitted reports and the Committee will discuss key reports in greater detail at its August meeting.

**FY16 DER Grant Scope of Work:** The Committee spent the remainder of the meeting reviewing the draft scope of work and budget for the FY16 DER Grant. The group reviewed each task description and the proposed deliverables, assigned HRRC liaisons for each task, reviewed the cost estimates (including matching amounts from the Year 3 NOAA grant), and discussed the timeframe and priorities for implementing the tasks.

The Committee agreed upon the following assignments for HRRC liaisons:

Task 1	Grant Administration: Don Palladino
Task 2	Professional Facilitation for LL Properties: Hunt Durey
Task 3	High Toss Road Design: Steve Spear
Task 4	LL Road/Pole Dike Tide Gate Design: Steve Block
Task 5	Other LL Roads and Common Driveways: Steve Block (tentative)
Task 6	Rare Species Monitoring: Eric Derleth and Tim Smith
Task 7	CNR Bridge Design: Tim Smith
Task 8	Mill Creek Dike Design: Tim Smith
Task 9	Adaptive Management Monitoring: Tim Smith and Eric Derleth
Task 10	Functional Ecosystem Modeling: Tim Smith and Eric Derleth
Task 11	Hydrodynamic Modeling: Tim Smith and Eric Derleth
Task 12	Legal Issues: Hunt Durey
Task 13	Permitting: Hunt Durey

Margo Fenn and Martha Rheinhardt will assist with individual tasks, as needed. The group agreed that one of the highest priority tasks is finding a consultant to lead the permitting process. There are existing contracts in place for many of the tasks to continue, as soon as the funding contract is approved, though some contracts will need to be modified to incorporate some new subtasks.

#### **Documents Referred to in the Meeting:**

-Minutes of the June 18, 2015 HRRC meeting